

**CITY OF FORT LAUDERDALE
BUILDING DEPARTMENT**

**AIR CONDITIONING
EMERGENCY REPLACEMENT PROCEDURES**

Florida Building Code Sec.105.2.1 allows contractors to replace equipment in an emergency situation, and submit the permit application the following business day without penalty.

PROCEDURE:

A contractor who is replacing an air-conditioning system prior to applying for a permit must first call the Chief Mechanical Inspector, City of Fort Lauderdale Building Department at 954-828-6599. If the Chief is not available please leave a voicemail with the following information:

- Company name
- Name of person placing the call
- Property address for the installation
- Brief description of work being performed

The contractor can then proceed with the replacement and must submit a permit application the next business day.

Two copies of the air conditioning replacement data sheet and the engineered anchoring detail must be submitted with the permit application.

A contractor who fails to call the Building Department Mechanical Chief prior to replacing an air conditioning system and performs the work without a permit will be subject to a permit fee of four (4) times the current fee.

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